DEPARTMENT OF BENEFIT PAYMENTS

744 P Street, Sacramento, CA 95814



April 14, 1976

ALL-COUNTY LETTER NO. 76-65

ALL COUNTY WELFARE DIRECTORS

Superseded by QC

SUBJECT: MODIFICATIONS TO WIN REPORTING

REFERENCE:

This letter is to advise you of forthcoming revisions in the reporting of WIN Savings (Form SAU-3) and WIN Certifications (Form MA 5-96S) and of modifications to the current reporting on these forms.

Until such time as the new reporting system can be implemented, it is essential that the Department continue to receive WIN Savings and Certification data on the current forms. In order to do so, it is important that the counties become familiar with the new reporting terminology, and that the new terms are used consistently with those on the current reports.

Form SAU-3

The following changes in terminology will assist you in compiling accurate reports until the new WIN reporting system is implemented.

- 1. WIN/JOP has been changed to WIN OJT. (This component includes COD.)
- 2. Job Entry has been changed to Employment.

Form MA 5-96S

The following additions and deletions will assist you in compiling accurate certifications data.

- 1. Delete item 2. It is no longer necessary to provide data on supplemental certifications.
- 2. Tabulate the number of initial certifications not made because of medical exemptions, and footnote the total below item 3-c as item 3-d.

Any questions regarding this letter should be directed to the Information Desk, Program Information Bureau, (916) 322-2230 or (ATSS) 492-2230.

Sincerely,

GARY G. ADAMS

Deputy Director

cc: CWDA